



**BOOTH**  
UNIVERSITY  
COLLEGE

**EDUCATION FOR A BETTER WORLD**

**Booth University College**

## **Indigenous Advisory Council Research Assistant (2024-2025)**

Booth University College's Indigenous Advisory Council (IAC) exists to advise the Cabinet concerning institutional responses to the Truth and Reconciliation Commission's Calls to Action in keeping with the principles of the United Nations Declaration of the Rights of Indigenous Peoples and Winnipeg's Indigenous Accord.

To assist the functioning of the IAC in the 2024-25 academic year, it is desired that an environmental scan of local Indigenous organizations with whom Booth UC has an opportunity to develop ongoing partnership activity be conducted. Booth UC requires a short-term, part-time student research assistant be hired during July and August to conduct this work on behalf of the Indigenous Advisory Council.

### **Essential Functions of the Job:**

- Research local Indigenous organizations to determine their:
  - Mission/purpose/focus
  - Address, location
  - Key contacts and contact information
- Compile information into a simple database
- Together with Asst Prof Jen Meixner, prioritize organizations with the best partnership potential
- Identify potential ways Booth UC might partner in the future; ie what shared/mutual goals might be identified; what respective areas of knowledge/expertise/time/etc might be valuable on both sides; feasibility of partnership activity (including budget), etc.
- Produce a report for follow-up through the IAC in the coming year.

### **QUALIFICATIONS**

#### **1. Required**

- Satisfactory criminal record check
- Fully supportive of the integration of faith and learning in a Christian university-level setting and a commitment to the Mission of Booth University College
- Able to communicate effectively, accurately and professionally with a variety of audiences
- Cross-cultural sensitivity, knowledge of Indigenous cultures
- Accurate attention to details and good organizational skills
- Able to work effectively with limited supervision
- Basic research skills, demonstrates resourcefulness



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## **2. Assets (Preferred Qualifications)**

- Personal experience and/or involvement in local Indigenous organizations (not required to be a member of an Indigenous community)

This is a part-time, casual term position with up to 15 hours per week for six weeks. Booth University College offers a stimulating university college environment, a mission-driven purpose, and the opportunity to contribute to change as Booth UC moves forward on its commitment to its mission: **Education for a Better World.**

### **Application Instructions**

Applications may be submitted in confidence to Human Resources; Booth University College by email: [BoothUC.Careers@boothuc.ca](mailto:BoothUC.Careers@boothuc.ca). Applications must include a cover letter. In the letter describe why you want to work at Booth University College. Also, please detail what key strengths you bring to this position. All qualified candidates are encouraged to apply however, in accordance with Canadian Immigration requirements, Canadians and permanent residents will be given priority.

Accommodations are available upon request throughout the recruitment process.

Applications will be reviewed as received until July 6, 2024.

### **About Booth University College**

Booth UC is a Christian university college located in Winnipeg, Manitoba (Canada) and rooted in The Salvation Army's history of meeting the needs of the most vulnerable in society. As an open-enrollment institution, we welcome students from many different backgrounds, cultures, and countries. Deeply committed to social justice, we blend Christian faith and rigorous scholarship with a passion for service. Our approach to learning is anchored in academic excellence and based on a vision of social justice, hope, and mercy for all. We are committed to our mission: **Education for a Better World**. This is described in our mission statement:

*William and Catherine Booth University College, a Christian university college rooted in The Salvation Army's Wesleyan theological tradition, brings together Christian faith, rigorous scholarship, and a passion for service. The University College educates students to understand the complexities of our world, to develop the knowledge and skills necessary to be active contributors to society, and to know how the Christian faith compels them to bring hope, social justice, and mercy into our world.*