



BOOTH
UNIVERSITY
COLLEGE

EDUCATION FOR A BETTER WORLD

Student Engagement Coordinator

The Student Engagement Coordinator is responsible to promote student engagement in the Booth UC community, and to serve as an effective member of the Student Services team supporting achievement of student retention goals.

SUPERVISORY FUNCTIONS: Provides support and guidance to members of the Student Council and monitors their activity.

ESSENTIAL FUNCTIONS OF THE JOB/ROLES AND RESPONSIBILITIES:

- In cooperation with the Dean of Students, and other Booth UC staff and students, plan, implement, promote, monitor, and assess programs to increase student engagement and improve their sense of belonging within the Booth UC community.
 - Collaborate with others on campus to plan and execute events that promote Booth UC community engagement, including campus awareness weeks and related activities.
 - Provide support and guidance to the Booth UC Student Council, including campus events, elections, and fundraising initiatives.
- Coordinate Booth UC Chapels, including
 - Managing related licenses, streaming services, facility set-up, and promotions.
 - Recruiting volunteers to lead worship and teach
 - Promoting chapel services to campus and external community members.
- Develop and implement programs and initiatives to engage Booth UC students in remote locations (ie not on campus) using virtual or hybrid (campus and virtual) platforms.
- Assist with student Orientations and other departmental programming.
- In cooperation with the Dean of Students and Communications Specialist, promote events, activities and supports on campus that are of interest to the Booth UC student body:
 - Review the Student Services website and maintain its currency.
 - Communicate general interest items to the student body via Populi.
 - Manage social media accounts for Student Council.
- Contribute to Student Services team initiatives and other activities and responsibilities as assigned.

QUALIFICATIONS

1. Required

- Satisfactory criminal record check
- Fully supportive of the integration of faith and learning in a Christian university-level setting and a commitment to the Mission of Booth University College
- Ability to integrate your Christian faith within the workplace
- Event and program planning experience and/or training
- Ability to lead teams and manage team activity effectively
- Ability to plan and build support for new initiatives within community



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- Excellent communication skills with ability to relate well with students in a post-secondary setting
- Cross-cultural acumen and ability to communicate effectively to students of different ethnicities and cultures
- Valid to work in Canada
- Ability to work evenings and weekends when required

(Note: Job incumbent will be required to complete The Salvation Army Armatus training)

2. Assets (Preferred Qualifications)

- Familiarity with a wide range of technology supported platforms to enhance communication and engagement virtually and online
- Experience in a student services role in a post-secondary setting
- Current first-aid/CPR certification
- Valid driver's license

This is a part-time position with 20 hours per week. Booth University College offers a stimulating university college environment, a mission-driven purpose, and the opportunity to contribute to change as Booth UC moves forward on its commitment to its mission: **Education for a Better World.**

Application Instructions

If you are interested in applying for this position, please submit the following items to BoothUC.Careers@BoothUC.ca by **Friday, January 17, 2024:**

1. A cover letter that includes the following:
 - a. A statement of the reasons you are applying for this position
 - b. Your current program of study at Booth UC (if applicable)
 - c. Highlight any specific skills or experience that make you an asset to the Student Services team at Booth UC.
2. Resume of work and volunteer experience
3. Student Employment Application form <https://boothuc.ca/student-life/student-support/student-employment/> (if applicable)

Questions regarding this position may be directed to the Dean of Students, Rhonda Friesen, Rhonda.Friesen@BoothUC.ca

Accommodations are available upon request throughout the recruitment process.

About Booth University College

Booth UC is a Christian university college located in Winnipeg, Manitoba (Canada) and rooted in The Salvation Army's history of meeting the needs of the most vulnerable in society. As an open-enrollment institution, we welcome students from many different backgrounds, cultures, and countries. Deeply committed to social justice, we blend Christian faith and rigorous scholarship with a passion for service. Our approach to learning



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is anchored in academic excellence and based on a vision of social justice, hope, and mercy for all. We are committed to our mission: **Education for a Better World**. This is described in our mission statement:

William and Catherine Booth University College, a Christian university college rooted in The Salvation Army's Wesleyan theological tradition, brings together Christian faith, rigorous scholarship, and a passion for service. The University College educates students to understand the complexities of our world, to develop the knowledge and skills necessary to be active contributors to society, and to know how the Christian faith compels them to bring hope, social justice, and mercy into our world.