



## GRADUATION APPLICATION FORM 2019 -2020

1. **CLEARLY** print your **full legal name** as it should appear on the degree parchment and graduation program. Name should be the same as it appears on your birth certificate or your passport.

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First Name	Middle Name	Last Name
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2. Please select the program you are graduating from.

- Certificate of Christian Studies
- Certificate of Liberal Arts
- Certificate in Chaplaincy and Spiritual Care
- Certificate in Not-For-Profit Management
- Certificate in Advanced Leadership for Congregations
- Certificate in Kroc Centre Leadership
- Certificate in Applied Leadership
- Diploma in Business Administration
- Diploma of Liberal Arts
- Bachelor of Arts, Major in Biblical & Theological Studies  
(Includes the Post-CFOT B.A. & B.A. Integrated programs)
- Bachelor of Arts Religion
- Bachelor of Arts English and Film
- Bachelor of Arts Behavioural Sciences
- Bachelor of Arts General Studies
- Bachelor of Arts Psychology
- Bachelor of Business Administration
- Bachelor of Social Work (Four-year program)
- Bachelor of Social Work (After Degree program)

3. Please select your expected graduation date.

	APPLICATION PROCESSING DEADLINES	GRADUATION DATES
October Graduation	August 16, 2019	October 11, 2019
February Graduation	December 20, 2019	February 7, 2020
April Graduation	December 20, 2019	April 26, 2020

4. A graduation fee of \$ 75 is required to all students intending to graduate. Application received after the deadline will be charged a \$ 25 late processing fee. Late applications received a month before the graduation date will not be accepted.

NOTE: ONLY applications that have met all course requirements will be processed.

5. Submit form and payment to the Registrar's Office. Payment can be made via credit (Visa/Mastercard), debit, cheque or cash. If paying via credit card, please call in payment during business hours at 204 947 6701 or 204 924 4865.
6. Your parchment and other graduation documents will be sent to you via registered mail. CLEARLY print the information below to ensure receipt of your documents.

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Mailing Address

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City	Province/State	Postal/Zip Code	Country
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7. Information for Graduation Ceremony  
(Note: Graduation ceremony is on **April 26, 2020**. All 2019-2020 graduates are invited to attend the Convocation)

IN PERSON  
 Gown Size (please refer to attached Size Chart): \_\_\_\_\_  
 Full Fit (encircle one):    Yes    No

IN ABSENTIA (Unable to Attend Grad Exercises)

I, the undersigned, hereby certify that all the information provided on this form is true and correct.

**Student Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

In keeping with the Federal Privacy Laws, personal information collected will be used for the purposes of Enrollment: registering students, maintaining student records, processing student payment, gown orders, providing Blackboard accounts (ExL), to inform of future courses available and of Student Development: making housing arrangements for Booth College students and non Booth College students, providing counseling services to students, coordinating Student Life, organizing chapel, and contacting students. The personal contact information will be used in case of emergency. If you have any concerns about this, wish to opt out, or for more information on our Privacy Policy, please contact our Privacy Officer at [privacy@boothcollege.ca](mailto:privacy@boothcollege.ca) or call (204) 947-6701 or check out our website at [www.boothcollege.ca](http://www.boothcollege.ca).

For Office Use Only:

Form and Payment Received: \_\_\_\_\_ Date: \_\_\_\_\_

## SIZE CHART

Height	Size	Full Fit Suggested
4'3" – 4'5" (128 – 136 cm)	36	-----
4'6" – 4'8" (137 – 143 cm)	39	-----
4'9" – 4'11" (144 – 150 cm)	42	140 lbs +
5'0" – 5'2" (151 – 158 cm)	45	165 lbs +
5'3" – 5'5" (159 – 166 cm)	48	190 lbs +
5'6" – 5'8" (167 – 173 cm)	51	215 lbs +
5'9" – 5'11" (174 – 181 cm)	54	240 lbs +
6'0" – 6'2" (182 – 188 cm)	57	265 lbs +
6'3" – 6'5" (189 – 195 cm)	60	290 lbs +
6'6" – 6'8" (196 – 201 cm)	63	300 lbs +

Note: Full fit will only apply if your weight falls within the suggested full fit weight.