



Vice President Academic and Dean

About Booth University College

Booth University College is a growing undergraduate Christian institution built on 30 years of excellence, offering a range of academic programs. Centrally located in Winnipeg, Manitoba, Booth University College reflects The Salvation Army's deep involvement in service to the community and is committed to "Education for a Better World".

"Vision 2020: The Road to Booth University" ([www.boothuc.ca/pdf/2020 Strategic Plan.pdf](http://www.boothuc.ca/pdf/2020%20Strategic%20Plan.pdf)) was launched in 2014. Building on the strengths of our academic programs, exceptional faculty and staff, a clear strategy for the future and a growing student body, the successful candidate for this position will provide essential leadership during a time of planned change and growth, in partnership with the President and as a member of the leadership team.

Position Summary

The Vice President Academic and Dean is the Chief Academic Officer and is a senior member of the leadership team. The Vice President Academic and Dean works together with the President and the University College Cabinet to implement the strategic goals of Booth University College.

The Vice President Academic and Dean leads, directs and manages the academic programs of the institution. In this role, the incumbent must be able to work strategically, tactically and operationally.

Primary responsibilities of this position include:

- Providing leadership and direction for academic affairs by setting goals and monitoring and ensuring implementation;
- Strengthen the distinctive missional identity of Booth University College by ensuring programs, course curriculum, and other academic events align to the purpose and mission of Booth UC
- Provide recommendations to the President on all academic appointments, tenure, and promotions and ensure that processes comply with the Faculty Manual and other University College policies
- Oversee the academic relationship with The Salvation Army College for Officer Training
- Provide academic input to enrollment management efforts

- Provide academic input to the policy making process
- Schedule and oversee academic program reviews and work with Deans and School Directors to study and develop reviews, improvement processes, and/or changes to policies
- Work with the President to strengthen relationships with The Salvation Army, accreditation bodies, external organizations, and other academic institutions
- Develop and maintain strong collaborative relationships across departments
- Represent the President in select forums as required
- Provide oversight, vision, and strategic direction in academic budgeting and staff planning
- Develop and maintain strong, positive relationships within The Salvation Army, both in the Canada and Bermuda Territory and internationally
- Directly supervising:
 - Dean of the School for Continuing Studies and any other academic deans;
 - Director of Library Services;
 - Registrar;
 - Faculty (may be delegated to a Dean)
 - Administrative Coordinator to VP Academic;
 - Coordinator, Field Education and Work Placement Programs
- Serving as Vice Chair of Senate and Planning and Priorities Committee
- Serving as a member of the following Governance Boards and Councils:
 - Board of Trustees (Non-voting)
 - Booth University College Cabinet
 - Crisis Management Team/ Covid-19 Recovery Team
 - Convocation Planning Committee
 - Corporate Learning Academy Committee
 - Curriculum Committee
 - Instruction and Academic Policy Committee
 - Research Ethics Board
- Performs other duties as assigned by the President.

Qualifications and Skills

Required

- PhD degree
- At least 7 years of senior or executive leadership experience;
- Fully supportive of the integration of faith and learning in a Christian university-level setting and a commitment to the Mission of Booth University College
- Ability to integrate your Christian faith within the workplace
- Proven leader and manage with the ability to manage complex and sensitive situations;

- Demonstrated ability to develop and maintain networks and partnerships to facilitate goal accomplishment;
- Working knowledge of the evangelical church in Canada, including The Salvation Army;
- Satisfactory criminal record check;
- Ability to do minimum travel in Canada;

Assets (Preferred Qualifications)

- A Salvationist in good standing

Anticipated starting date for the position is October 30, 2022.

Application materials should include: cover letter, curriculum vitae, statement of faith and how your faith commitment would contribute to fulfilling the mission of Booth UC, names and contact information for three references.

Applications and requests for further information may be submitted in confidence to the Human Resources Generalist; Booth University College by email: BoothUC.Careers@boothuc.ca
Applications will be reviewed as received until the position is filled.